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*Introductory Paragraphs*

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**Appendices**

Appendix 1. Letter request to the company

Appendix 2. Memorandum of agreement

Appendix 3. Certificate of completion

Appendix 4. Evaluation form

Appendix 5. Company brochures, leaflets, pamphlets, and manuals

Appendix 6. Study questionnaires r interview schedules (if necessary)

Appendix 7. Financial statements and ratios (if necessary)

Appendix 8. Timetable of activities

Appendix 9. Photo documentation